

**WORKFORCE ARIZONA COUNCIL  
PERFORMANCE EXCELLENCE COMMITTEE  
MINUTES**

Tuesday, July 27, 2021  
1:00 p.m.

Via Zoom: <https://azcommerce.zoom.us/j/97666563245>

**Members Present**

David Martin – Arizona Chapter of the Associated General Contractors

Jeff Fleetham – Arizona Registrar of Contractors

**Members Absent**

Dennis Anthony – Arizona Apprenticeship Advisory Committee

Drew Thorpe – APS

Gretchen Kitchel - SRP

1. **Call to Order** - Chair David Martin called the meeting to order at 1:00 p.m. Though not a quorum, those present agreed to move forward with the discussion items.
2. **Call to the Public**  
No comments were received from the public.
3. **Performance Excellence Committee April 13, 2021 Meeting Minutes** - No vote taken
4. **Certification and Continuous Improvement of One-Stop Centers (Also known Job Center Certification) - Discussion**  
Ashley went through the background of the process and its frequency. She outlined the certification team's responsibilities and that the OEO Workforce Team will review the documents submitted. She explained that the Nineteen Tribal Nations (NTN) have not yet submitted its documentation.  
  
Rachael Tashbook provided an update on progress with the NTN. Ashley confirmed that the U.S. Department of Labor (DOL) is also involved in ensuring that the NTN compliance is moving forward. Crystal Banuelos, NTN Board Chair, stated that the board is working with DES to address the compliance requirements expeditiously.
5. **Effective Local Boards**
  - a. **U.S. Department of Labor Technical Assistance - Discussion**

Ashley Wilhelm explained that there was training provided by the DOL's Technical Assistance provider, Maher and Maher, on topics such as local governance, conflict of interest and infrastructure funding agreements that were held in May. There was participation by most of the local area leaders and was helpful to those who attended. The recordings have been made available online for those who were unable to attend during the session.

**b. National Governors Association Technical Assistance - Discussion**

Ashley stated that there is an additional technical assistance opportunity available through the NGA WIN Grant that the state participated in. This continued technical assistance will develop process flows that map out the job seeker and business engagement experience, case management process and governance and policy.

**6. Local Board Recertification - Discussion**

**a. Nineteen Tribal Nations 2018 Recertification and Technical Assistance**

Ashley Wilhelm pointed out that this has already been discussed earlier in the meeting.

**b. 2021 Local Board Recertification**

Ashley reminded the committee that seven of the Local Boards have been approved for recertification by the Council. She stated that three more boards are now ready for approval - City of Phoenix, Santa Cruz County, and Yavapai County. In addition to NTN, she explained that Pima is still pending, having submitted some of the required items, with six items still outstanding. Mark Vitale, Pima Board Chair, explained that the county has recently undergone a major reorganization process and they anticipate completion of the remaining items prior to the next council meeting.

Both David Martin and Jeff Fleetham agreed to recommend that the City of Phoenix, Santa Cruz County, and Yavapai County be approved by the Executive Committee, and additionally agreed to recommend that Pima County be approved if all of the remaining items have been submitted.

**7. Adjournment** - Meeting adjourned at 1:55 p.m.