

Shared Governance Agreement Overview

What is the Shared Governance Agreement?

The Shared Governance Agreement or SGA is a written agreement between the Maricopa County Workforce Development Board (MCWDB) and the Board of Supervisors (BOS) that describe how both parties will carry out their unique and shared governance functions, including requirements such as MCWDB membership criteria, policy, and communication under the Workforce Innovation and Opportunity Act (WIOA). The document specifically addresses:

- Local Board Membership
- The relationship between the MCWDB and the BOS
- Authorized Signatories
- Amendments, Changes and Elections, and
- Communication with Elected Officials.



What are the MCWDB's responsibilities?

- Strategic Convener
- Strategic and Operational Oversight
- Workforce Research and Regional Labor Market Analysis
- Convening, Brokering and Leveraging
- Employer Engagement
- Career Pathways
- Proven and Promising Practices
- Technology
- Coordination of Education Providers
- Accessibility for Individuals with Disabilities
- Certification of One Stop Centers
- Communication with the Public
- Board Membership
- Youth Committee
- Officers
- Career Services
- Operational Budget

What are the BOS's responsibilities?

- Delegate Functions Including the BOS Liaison and Fiscal Agent
- Misuse of funds
- Bylaws
- Membership

What are the shared responsibilities?

- MCWDB Budget
- WIOA Funds
- Local Plan
- Regional Plan
- Selection of Operators and Providers
- Performance Measures
- Local Board Policy
- Core Partner Agreement
- Memorandum of Understanding and Infrastructure Funding Agreement
- Communication of Parties
- Amendments to the Bylaws

Resources (click documents below):

- [Shared Governance Agreement](#)
- [Workforce Innovation and Opportunity Act \(WIOA\) Local Policy #1 Governance](#)

Have more questions? Reach out to the MCWDB Executive Director, Steve Clark, at Steve.Clark@maricopa.gov | 602-377-3844.